

CCCApply In-Progress Application Report

Enabling Services and Support Office Hour Training – September 29, 2022

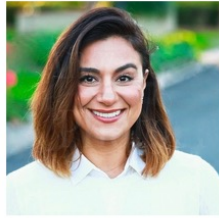


Enabling Services and Support

- Unified implementation and support team
- Support for all products and services offered by the California Community Colleges Technology Center (CCCTC/Tech Center), including Accessibility Center and Security Center
- Focused on helping you improve product adoption at your school



Enabling Services and Support



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- College Relationship Managers (CRM) are your single point of contact for any support you need from Tech Center
- Email crms@ccctechcenter.org to reach your CRM

Enabling Services and Support

- Our Support team handles student and staff support
- Visit www.ccctechnology.info for peer support
- Create ticket by emailing us at staffsupportccctc@openccc.zendesk.com



Report Center (RC) – In Progress Application

- Use In-progress reporting for un-submitted applications
- Available for Standard and Noncredit applications
- Data is only available for the last 30 days from the current date. (note that CCC Data Warehouse direct connect provides access to data older than 30 days)
- RC allows to schedule a report to run at a specific date and time and also send email notifications
- Ability to export the report in different file formats



Step by step process to creating reports

Login to Report Center: <http://{college or district domain}.openccc.net/reports>

The screenshot shows the Report Center web application interface. The browser address bar displays `admin.openccc.net/jasperserver-pro/flow.html?_flowId=homeFlow`. The page header includes the "Report Center" logo and navigation links for "Library", "View", "Manage", and "Create". The main content area is titled "Getting Started" and features a sidebar with "Popular Resources" and "Recently Viewed Items". The main area contains six cards for "Data Sources", "Domains", "Ad Hoc Views", "Reports", "Dashboards", and "Admin", each with a brief description and "Create" or "View list" buttons.

Getting Started

Popular Resources

- How-to videos
- How-to articles
- Online Learning Portal

Recently Viewed Items

In Progress Ad Hoc View	Ad Hoc view
New Applicants	Ad Hoc view
Application Submittals	Ad Hoc view
Ad Hoc View	Ad Hoc view
Fraud Status by College	Ad Hoc view
Fraud Status 3	Report
Fraud Status for Mt SAC	Ad Hoc view
Fraud Status for Mt SAC Report	Report
Evergreen In-Progress Applications Last 30 Days	Ad Hoc view
In-Progress Applications Last 30 Days Report	Report

Data Sources
Define connection to a database or other data source. [View tutorial](#)

Domains
Add structure to a data source for use in an Ad Hoc view. [View tutorial](#)

Ad Hoc Views
Visualize your data for analysis and report creation. [View tutorial](#)

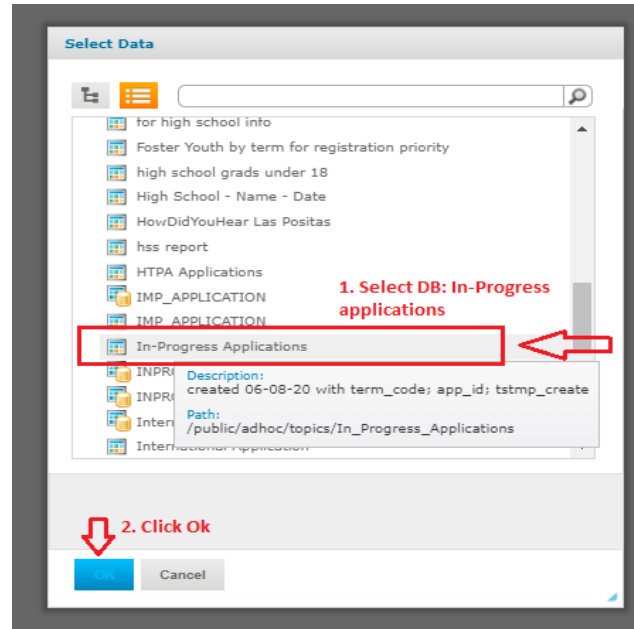
Reports
Create and format interactive reports from existing Ad Hoc views. [View tutorial](#)

Dashboards
Combine related reports into custom dashboard layouts. [View tutorial](#)

Admin
Configure your server instance and manage user settings.

Continue.. Step by step process to creating reports

Select the In-Progress Database to pull the reports for the last 30 days



Continue.. Step by step process to creating reports

Report Center Panels

The screenshot displays the Report Center interface with three main panels highlighted by red boxes:

- Data Selection panel:** Located on the left, it shows a list of data sources under the heading "Fields". The selected source is "public_imp_application".
- Ad Hoc View Panel:** The central area, titled "New Ad Hoc View". It features a toolbar with icons for view, save, undo, redo, and refresh. Below the toolbar are input fields for "Columns" and "Rows". A message at the bottom of this panel reads: "Add a column and a measure to continue."
- Filters Panel:** Located on the right, it is currently empty, intended for adding filters to the selected data field.

At the top of the interface, the "Report Center" logo is visible on the left, and navigation links for "Library", "View", "Manage", and "Create" are in the center. On the right, there is a user profile section showing "CCC Support Site", "superuser", and "Log Out" options.



Continue.. Step by step process to creating reports

- Expand the selected data source
- Choose Table format
- Select Full Data

The image displays three overlapping screenshots of the Report Center interface, illustrating the steps to create a report:

- 1. Expand to see available data fields:** The first screenshot shows the 'Fields' list on the left side of the interface. The 'public_imp_application' data source is selected and expanded, revealing a list of fields including 'address_same', 'birthdate', 'ccc_id', 'city', 'term_code', 'college_id', and 'country'. A red arrow points to the expanded list.
- 2. Select:** The second screenshot shows the 'New Ad Hoc View' configuration screen. The 'Crosstab' dropdown menu is open, and the 'Table' option is selected. A red arrow points to the dropdown menu.
- 3. Select Full Data:** The third screenshot shows the 'New Ad Hoc View' configuration screen. The 'Table' dropdown menu is open, and the 'Full Data' option is selected. A red arrow points to the 'Full Data' option.



Continue.. Step by step process to creating reports

- Make data selections using the data fields available on the data source panel. You can either drag the fields to the 'Columns ' in Ad hoc view panel or double click on the data field

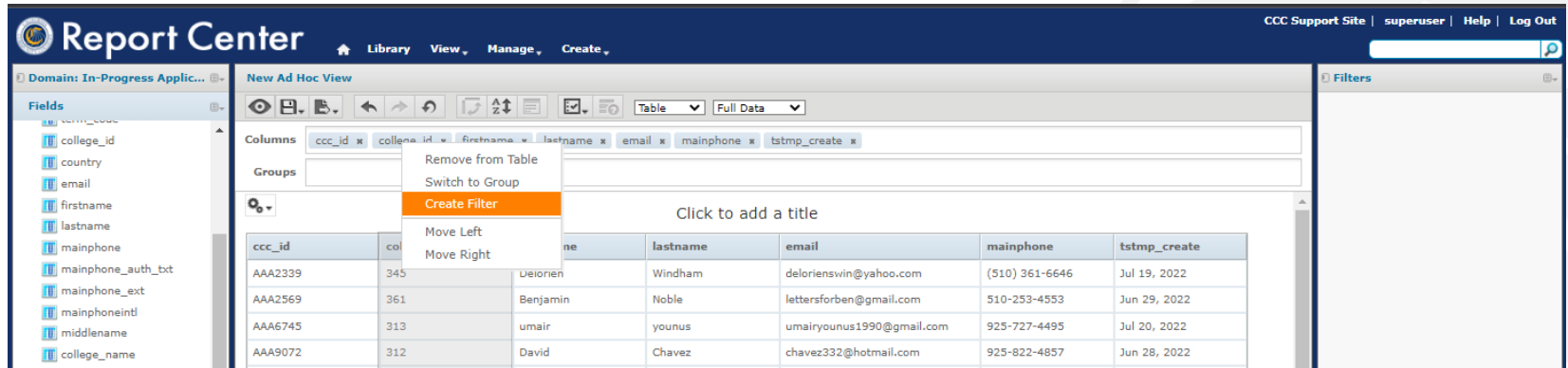
The screenshot displays the 'Report Center' interface. On the left, a 'Fields' list contains various data fields such as college_id, country, email, and mainphone. The main area shows a 'New Ad Hoc View' with a table of data. The table has the following columns: ccc_id, college_id, firstname, lastname, email, mainphone, and tstamp_create. The data rows include entries for individuals like Delorien Windham, Benjamin Noble, and others. A 'Filters' panel is visible on the right side of the interface.

ccc_id	college_id	firstname	lastname	email	mainphone	tstamp_create
AAA2339	345	Delorien	Windham	delorienswin@yahoo.com	(510) 361-6646	Jul 19, 2022
AAA2569	361	Benjamin	Noble	lettersforben@gmail.com	510-253-4553	Jun 29, 2022
AAA6745	313	umair	younus	umairyounus1990@gmail.com	925-727-4495	Jul 20, 2022
AAA9072	312	David	Chavez	chavez332@hotmail.com	925-822-4857	Jun 28, 2022
AAA9290	313	Edgar	Lopez	edgar.lopez600@yahoo.com	925-431-9843	Jul 10, 2022
AAB2994	748	Nicholas	Perez	pereznicholas68@yahoo.com	(323) 983-3393	Jul 16, 2022
AAB3744	343	Kallen	Frazier	Kfrazier@slsja.org	510-491-5876	Jul 15, 2022
AAB4553	312	Victoria	Viking	mercyvp@hotmail.com		Jul 5, 2022
AAB5103	313	Bluvince	Sapitula	aoiblu.kun@gmail.com	925-325-1177	Jul 24, 2022
AAB6668	551	Connie	Baltrip	conniebaltrip@aol.com	(510) 677-6235	Jul 20, 2022
AAB7755	312	Suleyma	Cisneros	Suleyma200@gmail.com	925-726-6348	Jul 23, 2022
AAB9249	551	Brenda	De Leon	btorres769@gmail.com	510-447-9466	Jul 14, 2022
AAB9810	481	karen	cook	karencook60@comcast.net	650-208-8507	Jul 17, 2022
AAC1113	261	Miguel	Armenta-Lopez	miguel.armenta91@hotmail.com	707-228-4326	Jul 19, 2022
AAC6306	261	Cynthia	Lemus	cynthia.lemus85@gmail.com	(707) 772-9259	Jul 18, 2022
AAC6582	261	Leydy	Requena	rosa.requena15@gmail.com	707-623-3292	Jun 28, 2022
AAC8390	312	Marios	Komvopoulos	marios_komvopoulos7@yahoo.com	925-323-2026	Jul 24, 2022
AAD9084	312	Ali	Rassi	arassi68@gmail.com	925-305-0999	Jul 7, 2022



Continue.. Step by step process to creating reports

- Creating filters: right click on the selected data and choose “Create Filter”



The screenshot shows the 'Report Center' interface. The top navigation bar includes 'Report Center', 'Library', 'View', 'Manage', and 'Create'. The user is logged in as 'superuser'. The main area displays a 'New Ad Hoc View' with a table of data. A context menu is open over the table, with 'Create Filter' highlighted in orange. The table data is as follows:

ccc_id	col	ne	lastname	email	mainphone	tstmp_create
AAA2339	345	Deiorien	Windham	delorienswin@yahoo.com	(510) 361-6646	Jul 19, 2022
AAA2569	361	Benjamin	Noble	lettersforben@gmail.com	510-253-4553	Jun 29, 2022
AAA6745	313	umair	younus	umairyounus1990@gmail.com	925-727-4495	Jul 20, 2022
AAA9072	312	David	Chavez	chavez332@hotmail.com	925-822-4857	Jun 28, 2022

Continue.. Step by step process to creating reports

- Filter appears on the Filter panel with available filters to choose from the drop down

The screenshot displays the 'Report Center' interface. On the left, a 'Fields' panel lists various attributes like 'college_id', 'country', 'email', etc. The main area shows a 'New Ad Hoc View' with a table of data. The table has columns: 'ccc_id', 'college_id', 'firstname', 'lastname', 'email', 'mainphone', and 'tstmp_create'. A 'Filters' panel on the right shows a dropdown menu for 'A.college_id' with the value '021' selected. A tooltip is visible over the dropdown, listing filter operators: 'is one of', 'is not one of', 'equals', 'is not equal to', 'contains', 'does not contain', 'starts with', 'does not start with', 'ends with', and 'does not end with'.

ccc_id	college_id	firstname	lastname	email	mainphone	tstmp_create
AAA2339	345	Delorien	Windham	delorienswin@yahoo.com	(510) 361-6646	Jul 19, 2022
AAA2569	361	Benjamin	Noble	lettersforben@gmail.com	510-253-4553	Jun 29, 2022
AAA6745	313	umair	younus	umairyounus1990@gmail.com	925-727-4495	Jul 20, 2022
AAA9072	312	David	Chavez	chavez332@hotmail.com	925-822-4857	Jun 28, 2022
AAA9290	313	Edgar	Lopez	edgar.lopez600@yahoo.com	925-431-9843	Jul 10, 2022
AAB2994	748	Nicholas	Perez	pereznicholas68@yahoo.com	(323) 983-3393	Jul 16, 2022
AAB3744	343	Kalien	Frazier	Kfrazier@sfsja.org	510-491-5876	Jul 15, 2022

Continue.. Step by step process to creating reports

- Make appropriate selection to filter the data and click apply

The screenshot displays the TIBCO JasperReports Server 'Report Center' interface. The main window shows a 'New Ad Hoc View' with a data table. The table has columns for 'ccc_id', 'college_id', 'firstname', 'lastname', 'email', and 'mainphone'. The data rows include records for various colleges and individuals. On the right side, the 'Filters' panel is active, showing a filter for 'A.college_id' set to '021' and another for 'B.tstmp_create' set to a date range from '2022-07-01 00:00:00' to '2022-07-31 23:59:59'. A red arrow points to the 'Apply' button in the filter panel, and another red arrow points to the 'Custom Filter Expression' section.

Report Center

CCC Support Site | superuser | Help | Log Out

Domain: In-Progress Applic... | Library | View | Manage | Create

Fields

- ccc_id
- college_id
- country
- email
- firstname
- lastname
- mainphone
- mainphone_auth_txt
- mainphone_ext
- mainphoneintl

Measures

- public_imp_application
- Spacer

Columns: ccc_id, college_id, firstname, lastname, email, mainphone, tstmp_create

Groups

Click to add a title

ccc_id	college_id	firstname	lastname	email	mainphone
AAA2339	345	Delorien	Windham	delorienswin@yahoo.com	(510) 361-6
AAA2569	361	Benjamin	Noble	lettersforben@gmail.com	510-253-45
AAA6745	313	umair	younus	umairyounus1990@gmail.com	925-727-44
AAA9072	312	David	Chavez	chavez332@hotmail.com	925-822-48
AAA9290	313	Edgar	Lopez	edgar.lopez600@yahoo.com	925-431-98
AAB2994	748	Nicholas	Perez	pereznicholas68@yahoo.com	(323) 983-3
AAB3744	343	Kalien	Frazier	Kfrazier@slsja.org	510-491-58
AAB4553	312	Victoria	Viking	mercyvp@hotmail.com	
AAB5103	313	Bluvince	Sapitula	aoiblue.kun@gmail.com	925-325-11

Filters

- A.college_id equals 021
- B.tstmp_create is between 2022-07-01 00:00:00 and 2022-07-31 23:59:59

Select All

1. Create filters

2. Click Apply

Custom Filter Expression

Apply

About TIBCO JasperReports Server

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How to save the view and the report

- Saving the created view and the report:

The screenshot shows the Report Center interface. The top navigation bar includes 'Report Center', 'Library', 'View', 'Manage', and 'Create'. The main area displays a table with columns: ccc_id, college_id, firstname, lastname, email, mainphone, and tstamp_create. A context menu is open over the table, with the option 'Save Ad Hoc View and Create Report' highlighted in orange. A red arrow labeled '1' points to the 'New' button in the toolbar, and another red arrow labeled '2' points to the highlighted menu option. The right sidebar shows filters for 'A.college_id' (equals 021) and 'B.tstamp_create' (is between 2022-07-01 00:00:00 and 2022-07-31 23:59:59).

ccc_id	college_id	firstname	lastname	email	mainphone	tstamp_create
AHK6260	021	ana	anguiano	anaanguiano850@yahoo.com	619-724-2442	Jul 5, 2022
AJD5689	021	Sterlingsilver	Tabasa	silvertabasa@gmail.com	510-988-2776	Jul 15, 2022
AUT7000	021	Ashuk	Naik	ashuknaik@gmail.com	619-277-7700	Jul 19, 2022



Continue.. How to save the view and the report

- Save the View: Root > Organizations > CCC > Organizations > College name > Views
- Folder to save the Report: Root > Organizations > CCC > Organizations > College name > Reports
- Click on 'Save'

The screenshot displays the 'Report Center' application interface. A central dialog box titled 'Save Ad Hoc View and Create Report' is open, allowing the user to save a view and create a report. The dialog box contains the following fields and options:

- Data View Name (required):** In-Progress July 2022 View
- Report Name (required):** In-Progress July 2022 View Report
- Data view Description:** (Empty field)
- Report Description:** (Empty field)
- Generate Report with:**
 - Default Report Template
 - Custom Report Template
- Save** and **Cancel** buttons.

The background shows a data table with columns 'ccc_id' and 'college_id'. The table contains the following data:

ccc_id	college_id
AHK6260	021
AJD5689	021
AVT7092	021
AWP6240	021
AYU5485	021
BDY2096	021
BKH4531	021
BLB2137	021
BMU5967	021
BMW5909	021
BZW7806	021
BZZ3550	021
CBW1859	021
CDD1217	021
CEE1186	021
CEL6251	021
CEY2450	021
CFJ6193	021
CGB2678	021

The right side of the interface shows a 'Filters' panel with the following filters:

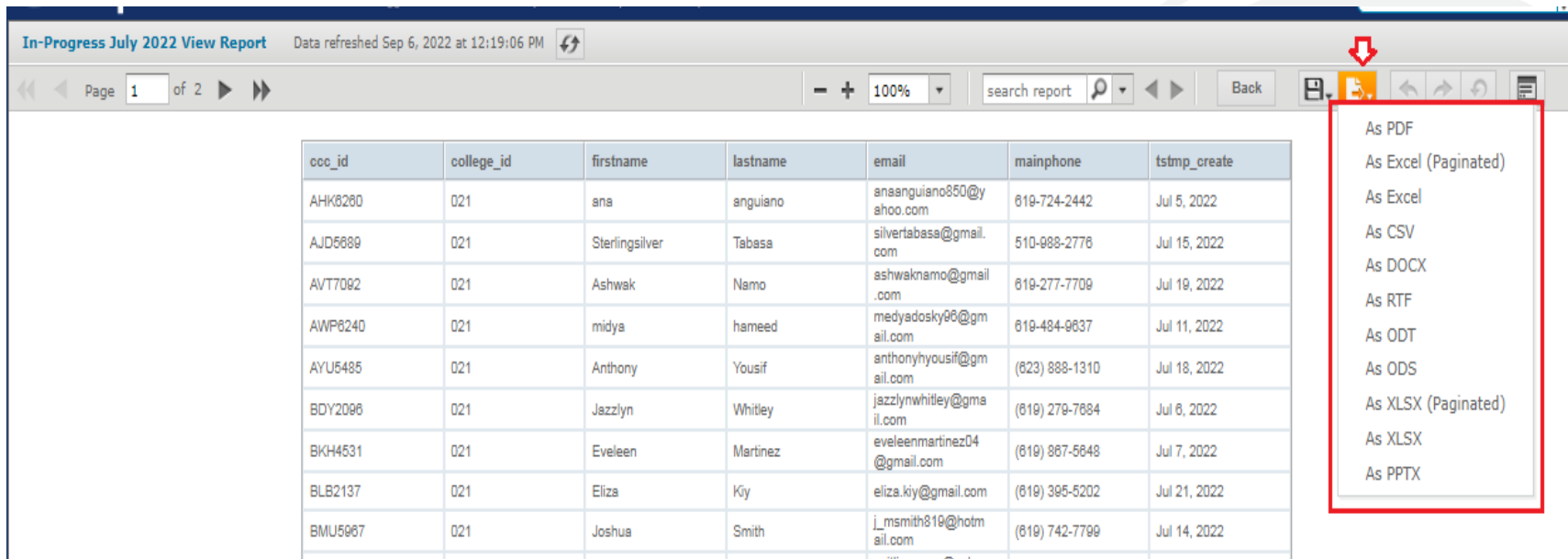
- A.college_id** equals 021
- B.tstmp_create** is between 2022-07-01 00:00:00 and 2022-07-31 23:59:59
- Select All



Exporting the Report

Report Center allows the users to export the data generated in multiple formats.

- Locate your report in the library or repository



The screenshot shows a web browser window displaying a report. The browser's address bar shows the report title and a refresh icon. The report is displayed as a table with the following data:

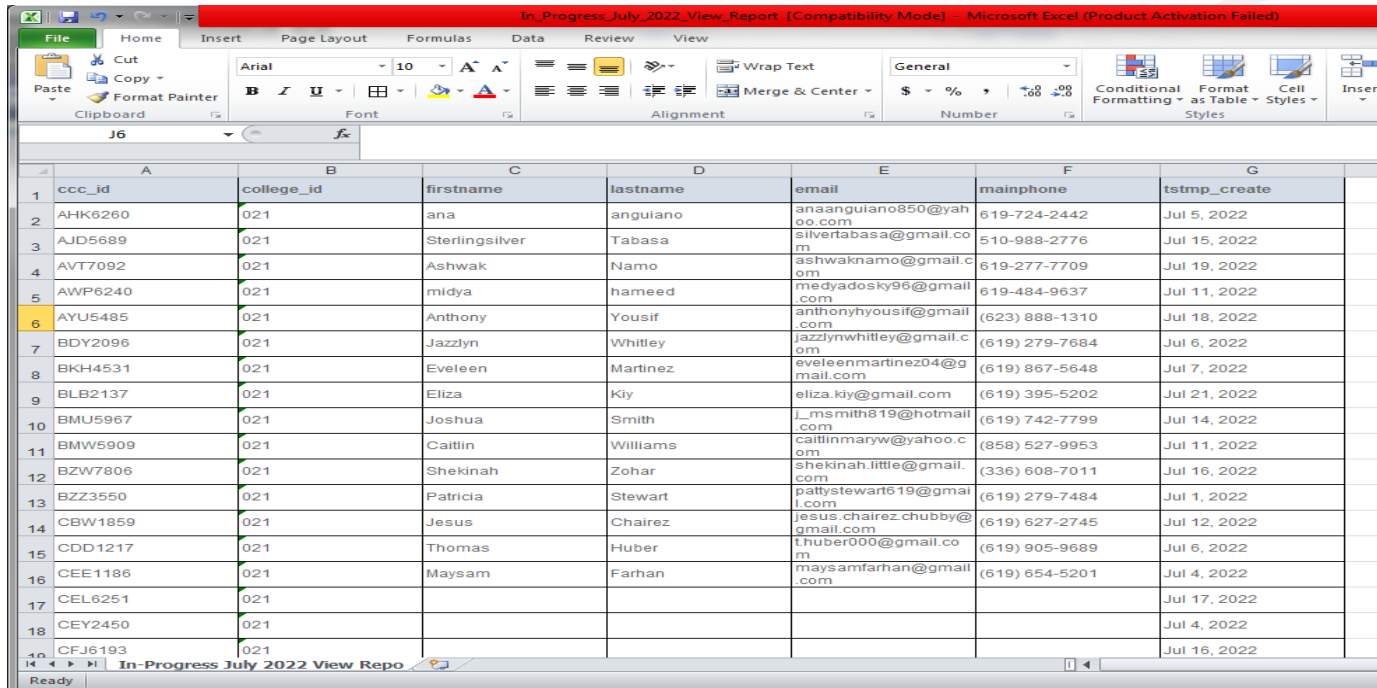
ccc_id	college_id	firstname	lastname	email	mainphone	tsmp_create
AHK6260	021	ana	anguiano	anaanguiano850@yahoo.com	619-724-2442	Jul 5, 2022
AJD5689	021	Sterlingsilver	Tabasa	silvertabasa@gmail.com	510-988-2776	Jul 15, 2022
AVT7092	021	Ashwak	Namo	ashwaknamo@gmail.com	619-277-7709	Jul 19, 2022
AWP6240	021	midya	hameed	medyadosky96@gmail.com	619-484-9637	Jul 11, 2022
AYU5485	021	Anthony	Yousif	anthonyhyousif@gmail.com	(623) 888-1310	Jul 18, 2022
BDY2098	021	Jazzlyn	Whitley	jazzlynwhitley@gmail.com	(619) 279-7684	Jul 6, 2022
BKH4531	021	Eveleen	Martinez	eveleenmartinez04@gmail.com	(619) 867-5648	Jul 7, 2022
BLB2137	021	Eliza	Kiy	eliza.kiy@gmail.com	(619) 395-5202	Jul 21, 2022
BMU5967	021	Joshua	Smith	j_msmith819@hotmail.com	(619) 742-7799	Jul 14, 2022

The export menu is open, showing the following options:

- As PDF
- As Excel (Paginated)
- As Excel
- As CSV
- As DOCX
- As RTF
- As ODT
- As ODS
- As XLSX (Paginated)
- As XLSX
- As PPTX

Example of exported Report into Excel

- Example of the report in excel format



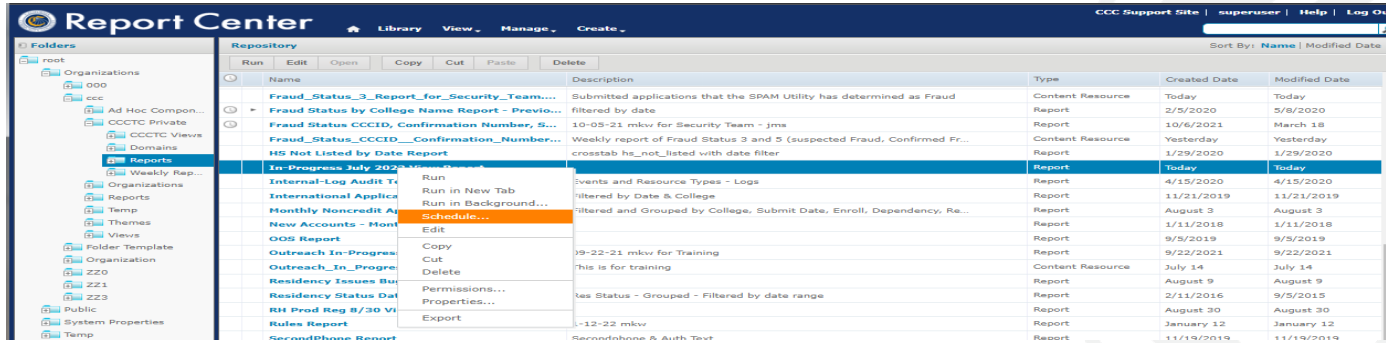
The screenshot shows a Microsoft Excel spreadsheet titled "In_Progress_July_2022_View_Report [Compatibility Mode] - Microsoft Excel (Product Activation Failed)". The spreadsheet contains a table with the following data:

	A	B	C	D	E	F	G
	ccc_id	college_id	firstname	lastname	email	mainphone	tstmp_create
1	AHK6260	021	ana	anguiano	anaanguiano850@yahoo.com	619-724-2442	Jul 5, 2022
2	AJD5689	021	Sterlingsilver	Tabasa	silvertabasa@gmail.com	510-988-2776	Jul 15, 2022
3	AVT7092	021	Ashwak	Namo	ashwaknamo@gmail.com	619-277-7709	Jul 19, 2022
5	AWP6240	021	midya	hameed	medyadosky96@gmail.com	619-484-9637	Jul 11, 2022
6	AYU5485	021	Anthony	Yousif	anthonyhyousif@gmail.com	(623) 888-1310	Jul 18, 2022
7	BDY2096	021	Jazzlyn	Whitley	jazzlynwhitley@gmail.com	(619) 279-7684	Jul 6, 2022
8	BKH4531	021	Eveleen	Martinez	eveleenmartinez04@gmail.com	(619) 867-5648	Jul 7, 2022
9	BLB2137	021	Eliza	Kiy	eliza.kiy@gmail.com	(619) 395-5202	Jul 21, 2022
10	BMU5967	021	Joshua	Smith	j_msmith819@hotmail.com	(619) 742-7799	Jul 14, 2022
11	BMW5909	021	Caitlin	Williams	caitlinmaryw@yahoo.com	(858) 527-9953	Jul 11, 2022
12	BZW7806	021	Shekinah	Zohar	shekinah.little@gmail.com	(336) 608-7011	Jul 16, 2022
13	BZZ3550	021	Patricia	Stewart	pattystewart619@gmail.com	(619) 279-7484	Jul 1, 2022
14	CBW1859	021	Jesus	Chairez	jesus.chairez.chubby@gmail.com	(619) 627-2745	Jul 12, 2022
15	CDD1217	021	Thomas	Huber	t.huber000@gmail.com	(619) 905-9689	Jul 6, 2022
16	CEE1186	021	Maysam	Farhan	maysamfarhan@gmail.com	(619) 654-5201	Jul 4, 2022
17	CEL6251	021					Jul 17, 2022
18	CEY2450	021					Jul 4, 2022
19	CFJ6193	021					Jul 16, 2022

Scheduling the Report

User can schedule a report to run at a specific date and time.

- Locate your report in the library or repository
- Right click > Schedule

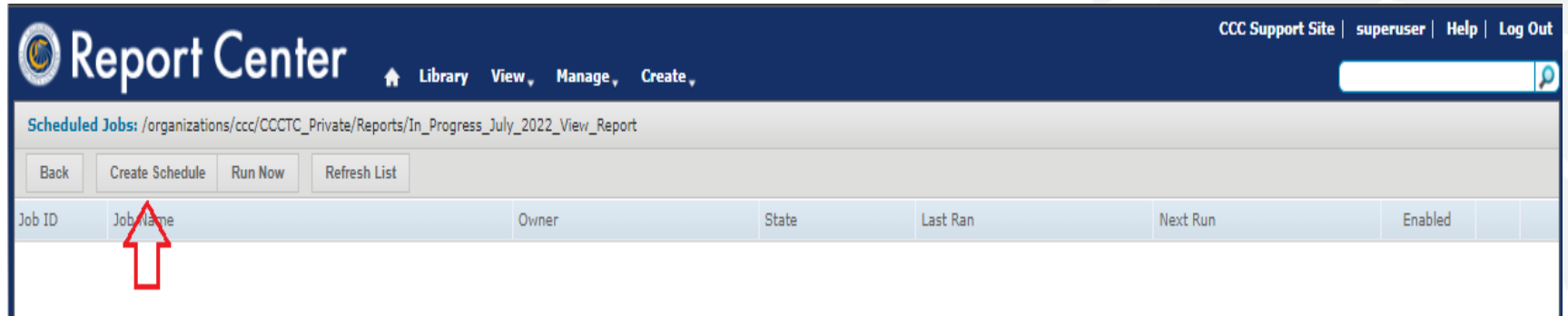


The screenshot shows the 'Report Center' application interface. The left sidebar displays a tree view of folders, including 'Organizations', 'Reports', and 'System Properties'. The main area shows a table of reports with columns for Name, Description, Type, Created Date, and Modified Date. A context menu is open over the 'In-Progress July 2020' report, with the 'Schedule...' option highlighted in orange. The table contains the following data:

Name	Description	Type	Created Date	Modified Date
Fraud_Status_3_Report_for_Security_Team...	Submitted applications that the SPAM Utility has determined as Fraud	Content Resource	Today	Today
Fraud Status by College Name Report - Previo...	filtered by date	Report	2/5/2020	5/8/2020
Fraud Status CCCID, Confirmation Number, 5...	10-05-21 mkw for Security Team - jms	Content Resource	10/6/2021	March 18
Fraud_Status_CCCID_Confirmation_Number...	Weekly report of Fraud Status 3 and 5 (suspected Fraud, Confirmed Fr...	Content Resource	Yesterday	Yesterday
HS Not Listed by Date Report	crostab hs_not_listed with date filter	Report	1/29/2020	1/29/2020
In-Progress July 2020		Report	Today	Today
Internal-Log Audit Tr...	Events and Resource Types - Logs	Report	4/15/2020	4/15/2020
International Applica...	filtered by Date & College	Report	11/21/2019	11/21/2019
Monthly Noncredit Ap...	filtered and Grouped by College, Submit Date, Enroll, Dependency, Re...	Report	August 3	August 3
New Accounts - Hom...		Report	1/11/2018	1/11/2018
OOS Report		Report	9/5/2019	9/5/2019
Outreach In-Progre...	19-22-21 mkw for Training	Report	9/22/2021	9/22/2021
Outreach_In_Progre...	This is for training	Content Resource	July 14	July 14
Residency Status Bu...		Report	August 9	August 9
Residency Status Du...	las Status - Grouped - Filtered by date range	Report	2/11/2016	9/5/2015
RH Prod Reg 9/30 Vi...		Report	August 30	August 30
Rules Report	1-12-22 mkw	Report	January 12	January 12
SecondPhone Report	SecondPhone & Auth Text	Report	11/19/2019	11/19/2019

Continue..Scheduling the Report

- Click on Create Schedule



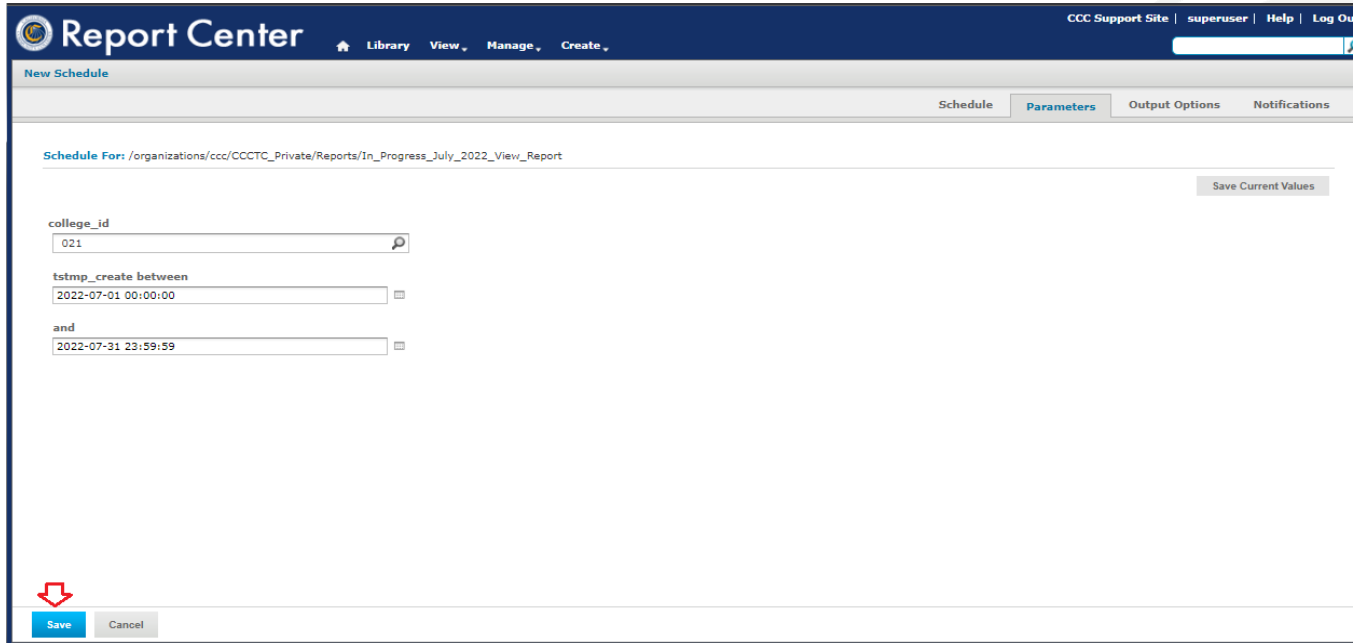
The screenshot shows the 'Report Center' interface. At the top, there is a navigation bar with the 'Report Center' logo and title, and links for 'Library', 'View', 'Manage', and 'Create'. On the right side of the navigation bar, there are links for 'CCC Support Site', 'superuser', 'Help', and 'Log Out', along with a search bar. Below the navigation bar, the current page is titled 'Scheduled Jobs: /organizations/ccc/CCCTC_Private/Reports/In_Progress_July_2022_View_Report'. A toolbar contains buttons for 'Back', 'Create Schedule', 'Run Now', and 'Refresh List'. A red arrow points to the 'Create Schedule' button. Below the toolbar is a table with the following columns: Job ID, Job Name, Owner, State, Last Ran, Next Run, and Enabled. The table is currently empty.

Job ID	Job Name	Owner	State	Last Ran	Next Run	Enabled
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Continue..Scheduling the Report

- Parameters: Options to view the filters available for this report and to make modifications to those filters.



The screenshot shows the 'Report Center' interface. The top navigation bar includes 'Report Center', 'Library', 'View', 'Manage', and 'Create'. The user is logged in as 'superuser'. The page title is 'New Schedule'. The 'Parameters' tab is active, showing the following configuration:

- Schedule For:** /organizations/ccc/CCCTC_Private/Reports/In_Progress_July_2022_View_Report
- college_id:** 021
- tstmp_create between:** 2022-07-01 00:00:00
- and:** 2022-07-31 23:59:59

Buttons at the bottom include 'Save' (highlighted with a red arrow) and 'Cancel'. A 'Save Current Values' button is also present in the top right of the form area.

Continue..Scheduling the Report

- Output options: Specify the name, description, how the report should be formatted

Report Center CCC Support Site | superuser | Help | Log Out

Library View Manage Create

New Schedule

Schedule Parameters **Output Options** Notifications

Schedule For: /organizations/ccc/CCCTC_Private/Reports/In_Progress_July_2022_View_Report

Output File Options

File name (required):

Description:

Time Zone:

Output Locale:

Formats:

<input type="checkbox"/> CSV	<input type="checkbox"/> HTML	<input type="checkbox"/> RTF
<input type="checkbox"/> DOCX	<input type="checkbox"/> ODS	<input type="checkbox"/> XLSX
<input type="checkbox"/> Excel	<input type="checkbox"/> ODT	<input type="checkbox"/> XLSX (Paginated)
<input type="checkbox"/> Excel (Paginated)	<input checked="" type="checkbox"/> PDF	<input type="checkbox"/> PPTX

File Handling:

Override Files

Sequential File Names by Timestamp

Timestamp Pattern:

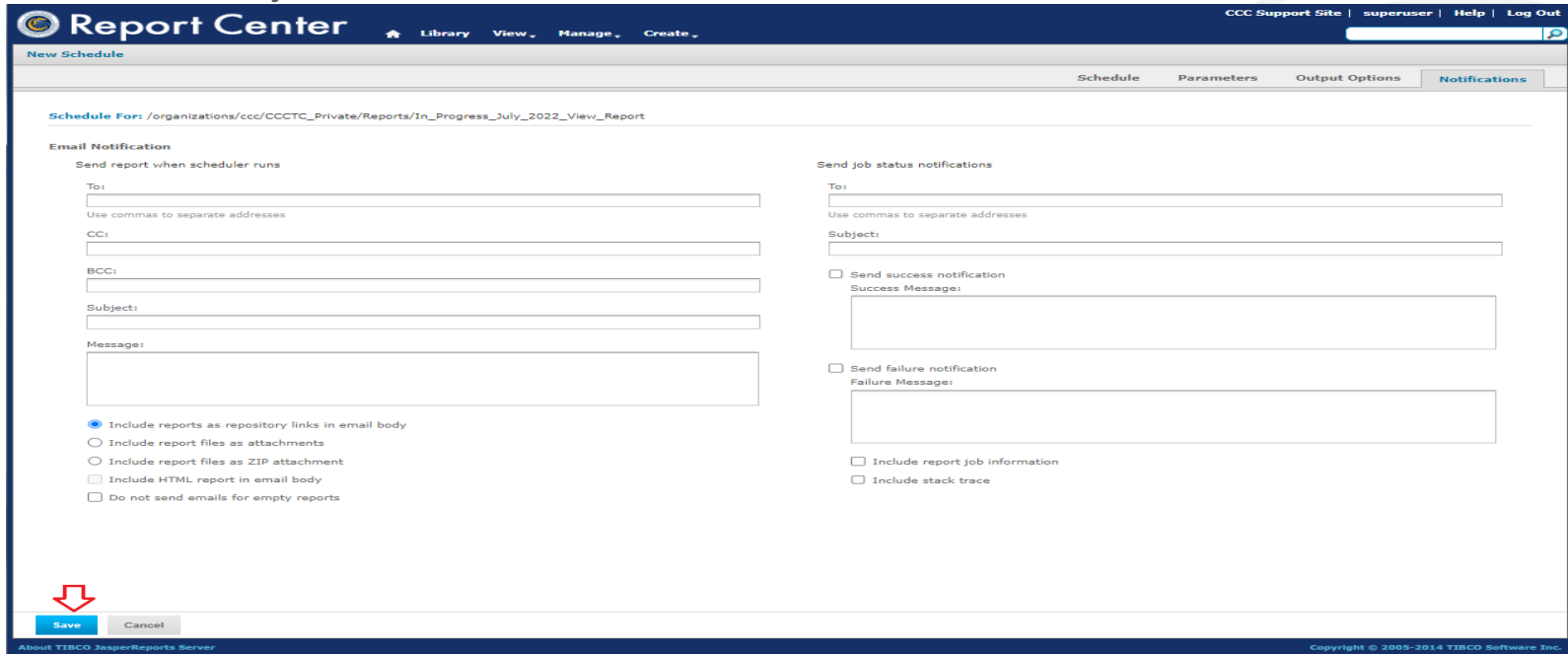
Output Destination

Output To Repository

Output To Host File System

Continue..Scheduling the Report

- Notifications: User can set up email addresses that can receive the reports every time the scheduled job runs.



The screenshot shows the 'Report Center' interface with the 'New Schedule' page open. The 'Notifications' tab is selected, showing fields for email notifications and job status notifications. The 'Email Notification' section includes fields for To, CC, BCC, Subject, and Message, along with radio buttons for including reports as repository links, attachments, or HTML. The 'Send job status notifications' section includes fields for To, Subject, Success Message, and Failure Message, along with checkboxes for sending success and failure notifications, and including job information and stack trace.

Report Center CCC Support Site | superuser | Help | Log Out

Library View Manage Create

New Schedule

Schedule Parameters Output Options **Notifications**

Schedule For: /organizations/ccc/CCCTC_Private/Reports/In_Progress_July_2022_View_Report

Email Notification

Send report when scheduler runs

To:

Use commas to separate addresses

CC:

BCC:

Subject:

Message:

Include reports as repository links in email body

Include report files as attachments

Include report files as ZIP attachment

Include HTML report in email body

Do not send emails for empty reports

Send job status notifications

To:

Use commas to separate addresses

Subject:

Send success notification

Success Message:

Send failure notification

Failure Message:

Include report job information

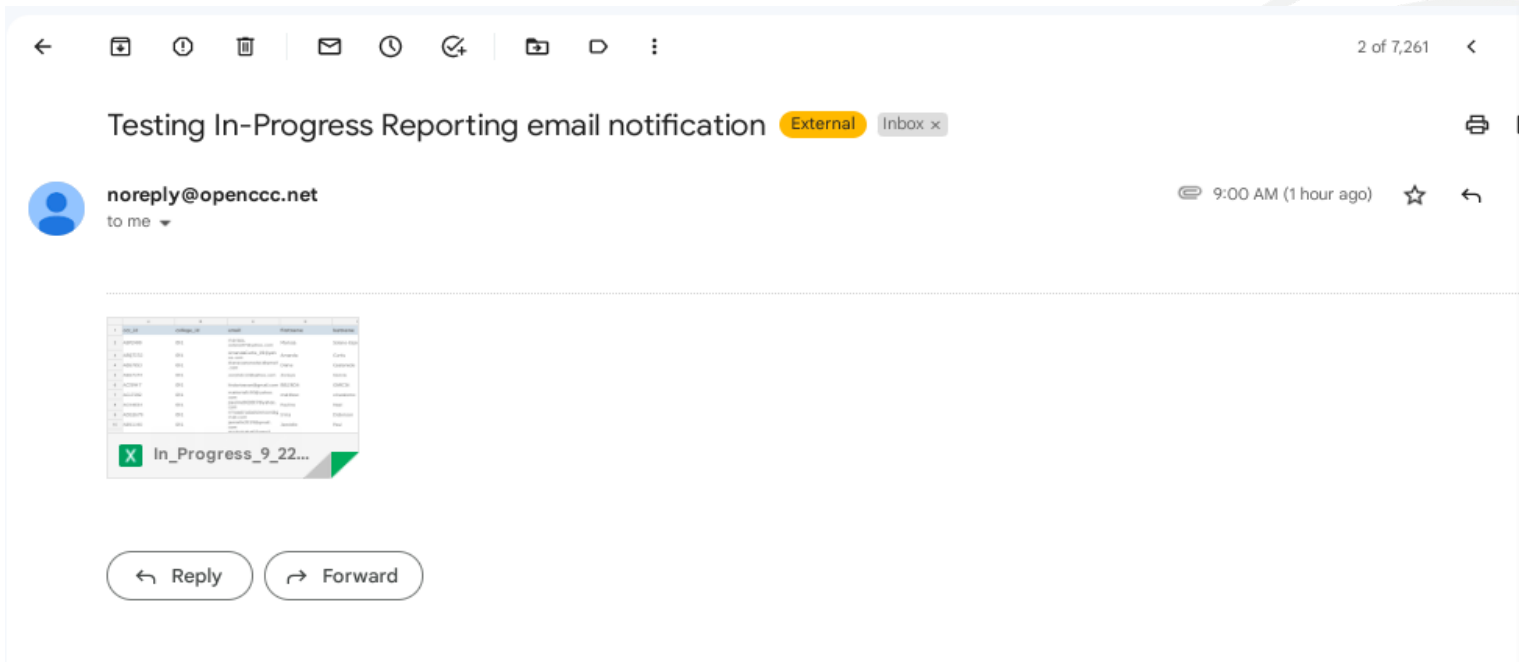
Include stack trace

Save Cancel

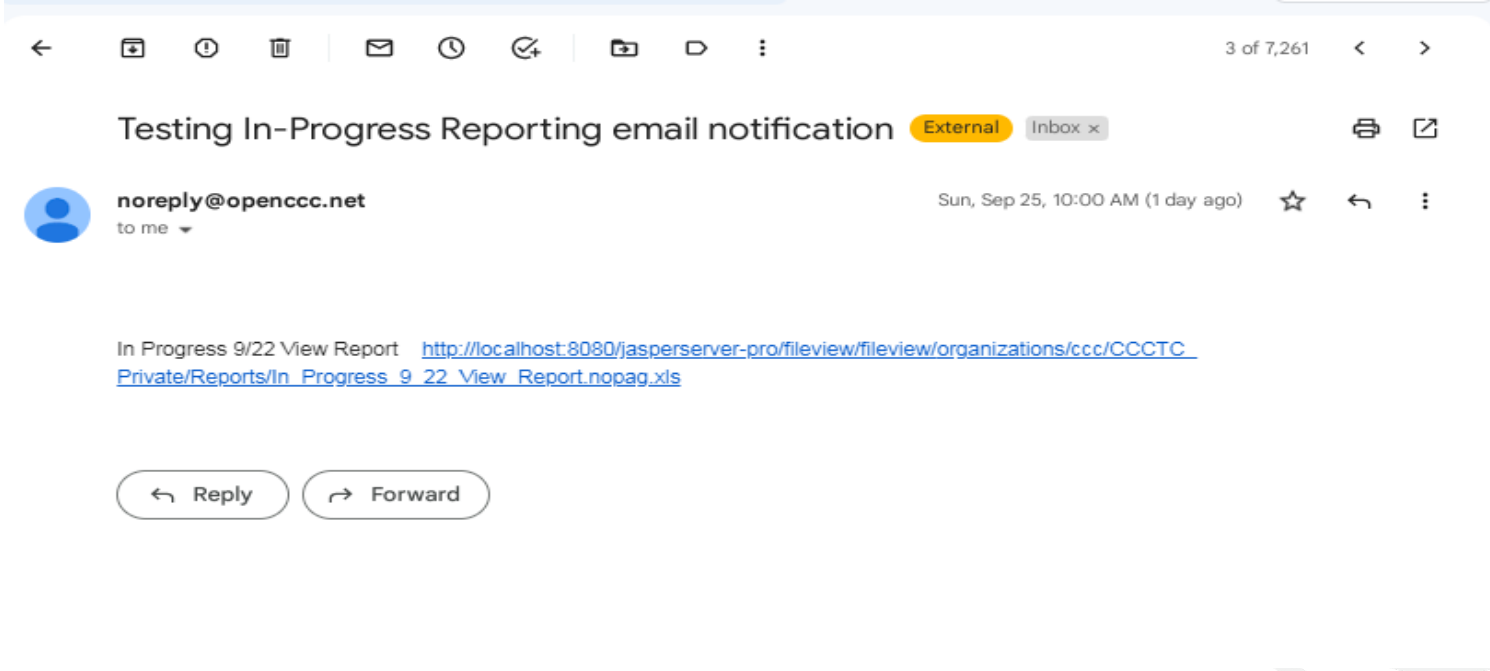
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Email notification- as an attachment



Email notification- as link to repository



Helpful links

- CCCApply In-Progress Applications Report:
<https://cccnnext.jira.com/wiki/spaces/PD/pages/1603665921/CCCApply+In-Progress+Applications+Report>
- Report Center User Guide:
<https://cccnnext.jira.com/wiki/spaces/PD/pages/1597931549/CCCApply+Report+Center+User+Guide>



Questions?

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